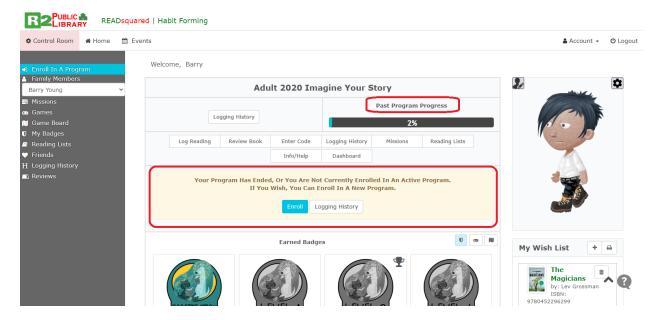Our recommendation is to leave your program active even after the program end date and not to wrap up a program until right before the start of a new program. This allows patrons to continue logging and seeing all past logging history. (Convenient if they are using READsquared's Logging History for other purposes such as school or personal records.) They will not continue to earn points/accrue badges/win prizes after the program end date. Once a program's end date has past the patrons will see a post program dashboard.
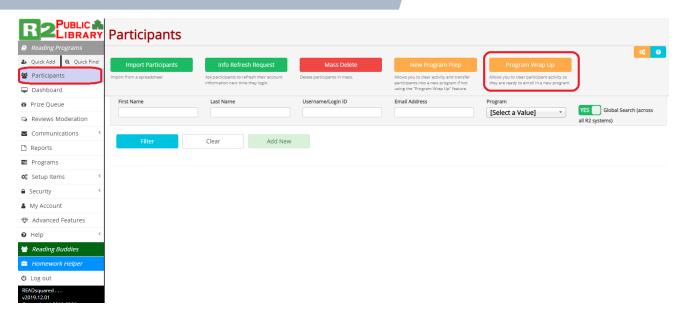

Once a program end date has been reached you will have full access to the data to report on until you do a wrap up. At this time you will want to ensure that you have collected ALL reports you need as this data will be permanently deleted.

The wrap up option is best used right before a new program and after ALL reports have been run to obtain data from the old programs.

You can find the Program Wrap Up Feature by navigating to Participants > Program Wrap Up.

Once you have wrapped up a program, you can view basic Wrap Up Stats on your Programs page.