



# PISCATAWAY public library

## Teen Services Librarian, Kennedy Branch

### Description:

The Teen Services Librarian maintains a robust schedule of programming for young people in grades 6-12 with an emphasis on maker programming and STEM-engagement in diverse communities. This position is under the supervision of the Head of Adult & Teen Services and will include some general adult reference responsibilities as well.

### About Piscataway Public Library:

Piscataway Township has a richly diverse population of over 58,000 and is located in Middlesex County, NJ. Piscataway is home to the Busch and Livingston campuses of Rutgers University-New Brunswick, and several large corporations including Johnson & Johnson, Colgate-Palmolive and IEEE.

The Kennedy Branch Library Teen Space is located adjacent to our newly-relocated Make it Yourself Lab, the first public library makerspace in NJ. The Teen Services Department at Piscataway Public Library consists of two full-time and one part-time Teen Services librarian positions that serve the community through two branches. The Piscataway Township School District includes three middle schools and a high school located approximately a half mile from Kennedy Branch.

Piscataway Public Library is a statewide leader in public library service and has a tradition of providing pioneering programs and services. Piscataway Public Library nurtures professional development, leadership and innovation.

### Responsibilities:

- Providing exceptional customer service to all patrons
- Representing the library at community events
- Planning, promoting, implementing and evaluating a variety of programs and services that meet the diverse educational, recreational and personal interests and needs of teens including STEM and maker learning opportunities
- Developing and maintaining effective relationships with teens in the community to improve the library's ability to offer appropriate materials, programs and services

- Developing and maintaining effective relationships with schools, community groups, agencies and nonprofits that serve teens
- Maintaining and evaluating programming statistics
- Collaborating with other library departments to develop and administer programs and services
- Continuing education to update professional skills via workshops and online webinars
- Active participation in professional library associations
- Selecting and ordering materials for young adult collections that serve the specific interests and needs of the teens in the community (*in collaboration with other staff*)
- Effectively offering assistance in the informational needs of all ages, as well as computer support and readers advisory
- Performs all other duties as assigned

## Qualifications:

- Master's Degree in Library Science (or equivalent) from an ALA accredited program
- NJ Professional Librarian's Certificate
- Experience working with youth ages 12-18
- Knowledge of developmental, recreational and educational needs of young adults
- Knowledge of best practices and trends in teen services, including guidelines and standards published by ALA, YALSA and other recognized organizations
- Demonstrated experience in the following areas: flexibility, initiative, teamwork, customer service, providing reference and technology assistance, and teen programming
- Ability to communicate clearly, courteously, and effectively with library patrons and staff

## Schedule:

The schedule for this position is 35 hours per week, including a regular evening, and weekend coverage on a rotating basis.

## Compensation:

This is a full-time salaried position, with a minimum starting salary of \$60,217. Piscataway Public Library offers generous paid leave, health and dental insurance, PERS, and a commitment to staff training and development.

## Notices:

Equal Opportunity Employer. Applicant must comply with the "New Jersey First Act."

## To Apply:

Email your cover letter, resume, and three professional references to [jobapplications@piscatawaylibrary.org](mailto:jobapplications@piscatawaylibrary.org) and include **Teen Services Librarian** in the subject line. Applications will be accepted through January 19, 2019. Only applicants invited for interviews will be contacted.